



**PURDUE UNIVERSITY**  
**GRADUATE SCHOOL**  
**Request for Official Transcript**  
(Please print or type.)

**TO THE APPLICANT:** This form is for your convenience in requesting official transcripts of your record(s) from colleges and universities (including Purdue University) that you have attended (or are attending). You should request the registrar(s) of the institution(s) to send the transcript(s) directly to the department to which you seek admission. If your transcripts are under a different name, please so indicate.

**TO THE REGISTRAR** of \_\_\_\_\_

I am applying for admission to the Graduate School at Purdue University. Please mail an official transcript of my

record to: Graduate Studies Office, \_\_\_\_\_ Department \_\_\_\_\_ Purdue University, \_\_\_\_\_  
(Include name of campus if other than West Lafayette.)

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code

Last Year Attended or Graduation Date \_\_\_\_\_

Full Legal Name \_\_\_\_\_  
(When last enrolled) Last First Middle

Student Identification Number \_\_\_\_\_

Current Mailing Address \_\_\_\_\_  
Number and Street

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO THE REGISTRAR:** The requested transcript will become a part of the applicant's official academic file. Only those persons with a legitimate educational purpose are granted access to student files. Purdue University maintains a record of individuals who inspect or review student files. Any exception to this policy requires the written permission of the applicant.

**PLEASE ATTACH THIS FORM TO THE TRANSCRIPT AND MAIL TO THE GRADUATE STUDIES OFFICE OF THE DEPARTMENT NAMED ABOVE.**